Grading assignments and providing feedback in Turnitin Feedback Studio

There are a few ways to offer feedback to student assignment. You can do it in Blackboard Grade Centre and if you are marking a Turnitin assignment, you can offer it through the Turnitin Feedback Studio platform as well.

1. Go to Control Panel in the left menu, click on Grade Centre and select Needs Marking.

2. Click on the assignment you wish to mark under the User Attempt tab.

3. If you do not see your students assignment in Needs marking due to some technical integration issue, go back to Grade Center and select Full Grade Centre:

4. Mouse over the icon of the student submission you are marking to reveal a down arrow chevron. Click on it and select "Attempt xx/xx/xx ."

5. Click on the User’s Paper icon to view the submitted work in Turnitin Feedback Studio.

6. In the Turnitin Feedback Studio, you can add comments directly on the assignment by highlighting straight on the assignment. As you release the mouse when finish with highlighting, 3 icons will appear. Click on the
bubble icon, called the “Comment” icon, in the middle to start typing your feedback related to the text you have highlighted.

7. Click in the pop up comment textbox where it states “Add comment,” to start putting your feedback. Besides text, you can also hyperlink your text to websites. Once you have finished entering your feedback, click outside of the textbox to close it. This will leave a blue icon with your initials and a Comment icon beside it, like the one shown below. Clicking on this icon again will open the comment for further editing. You can delete the comment by clicking on the trash icon in the bottom left-hand side of the comment box.

8. So far, you have added very specific feedback that associate to certain text in the assignment. If you would like to provide a generic comment on the overall assignment, you can do it in Feedback studio by clicking on the Feedback summary icon on the right side of the Turnitin window. A Text Comment box will appear towards the right to allow you to provide an overall comment to this assignment.
9. The above steps provide feedback in Turnitin Studio, which students will only be able to see if they access their market Turnitin assessment. If you would like to provide feedback that will appear in MyGrades, go back to the Full Grade Centre. Mouse over the icon of the assignment you wish to provide feedback to, click on the chevron that appears, and select **View Grade Details**.

10. Click on **Edit Grade**.

11. In the next screen, you can now put the mark in the **Current Grade Value** box and if required, add an overall comment to the Learner via the **Feedback to Learner** textbox.

12. Please note that the **Grading Notes** textbox should not be used to provide feedback to learner. You can use this textbox to add comments visible only to yourself and staff with Marker or Lecturer access.

13. Click the **Save** button to submit the mark and feedback for this student submission.
14. Once the feedback has been entered, you’ll want to ensure that students are able to view that feedback. One of the most common reasons that students cannot view their feedback is because of incorrect Post Date settings. To check these settings, first go to the Control Panel from the left-hand menu, expand Course Tools and select Turnitin Assignments:

15. In the assignment list, select the assignment you wish to edit or check, and then select the Edit assignment tab:

16. In this section, there are two settings to check. The first is that the Post Date has been set correctly, which can be found under the Start and Due date settings for the assignment. Simply ensure that the date and time have been set according to when you want information revealed to students.

The second setting to check is under Optional settings; expand this section, and then scroll down to Reveal grades to students only on post date?

If you want Students to be able to see their grades and feedback before the set post date, this option should be set to “No.”

If you want Students to only be able to see their grades and feedback after the set post date, this option should be set to “Yes.”

Please be aware that changing these settings only changes what the students are able to see when accessing their Turnitin paper to see the comments. It will not change what the students see in MyGrades without the following steps regarding the Grade Centre Column.
17. Students will also be unable to see the grade if the Column in Grade Centre has been hidden from student view. You can check this in the full Grade Centre by looking at the heading of an assignment column. The red strike through a dark circle in the column header means that it has been hidden from Student View. Any results attached to an assignment in this column will not appear in MyGrades. To change this, click on the chevron in the column header and select **Hide from Students (on/off)** from the list.

Once these settings have been checked and updated, students should be able to view their feedback as required.